



## ENROLMENT TERMINATION NOTICE

The River School strives to meet the needs of our diverse family of students and to continually find ways to improve. Understandably, sometimes our families make the choice to cancel their child's enrolment and we appreciate any feedback you would like to share with us regarding your reasons to withdraw your child. Please note that this feedback is completely optional.

**STUDENT NAME/S:** \_\_\_\_\_

**CLASSROOM/S:** \_\_\_\_\_

**STUDENT'S PROPOSED LAST DAY OF ATTENDANCE:** \_\_\_\_\_

**SCHOOL TRANSFERRING TO:** \_\_\_\_\_

**REASON/S FOR LEAVING (OPTIONAL):**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**OUTSTANDING FEES:**

**Current outstanding fees:** \$ \_\_\_\_\_

**Termination Fee:** \$ \_\_\_\_\_  
 This is equivalent to one term's fee per student, as per the AMRS Enrolment Agreement.

**Notes:** \_\_\_\_\_

**TOTAL FEE AMOUNT (see below for detailed payment plan):** \_\_\_\_\_

**Payment Plan Details:**

1. Total outstanding fee amount: \_\_\_\_\_
2. Payment Frequency: Weekly/Fortnightly/Other (please circle)    Other: \_\_\_\_\_
3. First Payment Date: \_\_\_\_\_
4. Final Payment Date: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Business Manager Signature: \_\_\_\_\_ Date: \_\_\_\_\_

I give permission to provide to my new school on written request from them, details of my child's education at Ananda Marga River School. These details can include Naplan results, class reports and other requested reports and information.

Parent/Guardian Name \_\_\_\_\_ Signature \_\_\_\_\_ Date / /

**Acceptance of Notification:**

Principal Name \_\_\_\_\_ Signature \_\_\_\_\_ Date / /

**COLLECTION NOTICE**

**Information we collect:** Ananda Marga River School collects and records personal information, including sensitive information about students and parents or guardians, before and during the course of a student's enrolment at our school. Laws governing or relating to the operation of schools require that certain information is collected. These may include Public Health and Child Protection Laws. We may ask you to provide medical reports about students from time to time. Health information about students is sensitive information within the terms of the National Privacy Principles under the Privacy Act (1988).

**Purpose of collection:** The primary purpose of collecting and recording this information is to enable the provision of quality education. In addition, some of the information we collect and record is to satisfy the school's legal obligations, particularly to enable the school to discharge its duty of care to students and parents/guardians.

**Our privacy position:** Ananda Marga River School is bound by the Privacy Act (1988), and has adopted the ten (10) National Privacy Principles. : If we do not obtain the personal, sensitive or health information referred to above, we may not be able to enrol or continue to enrol your student. By completing and submitting this application for enrolment form you have confirmed your understanding of, and agreement with the above.